



**CAMPTON
ACADEMY**

ParentMail

Communication

Communicating with parents is an important part of what we do, making sure you get the correct information about school news, activities and things that really matter is something we care about. For this reason, we use ParentMail, a service used by over 6,000 schools, nurseries and children's clubs to communicate to parents. ParentMail will be beneficial to you because you can:

- Use a free mobile app on Android and iOS to pick up school messages instantly.
- Have an account simply for school messages (away from your busy email inbox!)
- Connect to other schools, nurseries or clubs that use ParentMail.
- Highlight important messages or archive old messages to make life easier.
- Messages can be sent directly to mums, dads and carers – even grandparents!

Registering with ParentMail is very easy! Pupil names and the contact details of all contacts with parental responsibility, from our Management Information System*, are shared with ParentMail. All contacts with parental responsibility will then be sent an email/text from ParentMail - when you receive this please just follow the instructions in the message to register.

** Our Management Information System is populated from information provided in your completed Pupil Starter Form and any subsequent updates from a contact who has parental responsibility).*

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

Once registered, if you have an Android or Apple smartphone, **we would highly recommend you download the ParentMail App for the best user experience. To do this, simply search for "ParentMail" in your App store.**

Online Payments

We currently use +Pay on ParentMail – this is an online payment service which allows you to pay for school items (i.e. school uniform and/or school trips, etc) quickly and easily on your smartphone, tablet or computer. We will inform you about items you need to pay through ParentMail, and you will be able to pay electronically, using credit or debit cards as well as PayPal.

Parents in Years 3 and 4 can also use ParentMail to top up your child's dinner money account electronically, using credit or debit cards as well as PayPal and will receive automatic reminders when your balance is running low.

If you do not wish to make payments online, you can of course, continue to make cash or cheque payments at the School Office.

If you need any additional information or assistance, please use the help site: www.parentmail.co.uk/help/parenthelp/ and see our school GDPR Policy and Privacy Notices at: <https://www.bestacademies.org.uk>

Part of the Bedfordshire Schools Trust Limited
BEST House, Shefford Road, Clifton, Bedfordshire, SG17 5QS
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